



# OWNER BUILDER PERMIT

## Application to Amend an Existing Owner Builder Permit

*If you have forgotten to include work in the original permit or if there are changes to the plan before or during the construction, you can add or change the description of work or the value of work provided it is within six months from the date of issue of the permit.*

**Please allow 10 working days for your permit amendment to be approved.**

### Details of Permit Holder

<b>Surname:</b>	
-----------------	--

<b>First Names:</b>	
---------------------	--

<b>Postal Address:</b>		<b>Post Code:</b>	
------------------------	--	-------------------	--

<b>Site Address:</b>		<b>Post Code:</b>	
----------------------	--	-------------------	--

<b>Permit Number:</b>	<b>Lot No:</b>	<b>Plan No:</b>	
-----------------------	----------------	-----------------	--

<b>Provide details of the work stated on the original permit:</b>	

<b>Provide details of the amended description of work to be shown on the permit:</b>	

<b>Reason for the change:</b>	

<b>Original Value of Work stated on permit</b>	\$ .00	<b>New Total Value of Work:</b> <i>(New total including labour &amp; materials)</i>	\$ .00
--	--------	--	--------

**Declaration**

WARNING: Incorrect or misleading information may lead to a review and possible cancellation of the permit and the imposition of a penalty under Section 193 of the *Queensland Criminal Code*.

<b>Declaration:</b>	"I declare that the statements contained in this application are true and correct. I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the Oaths Act 1867".		
<b>Signature of Permit Holder:</b>	.....	<b>Date:</b>	/ /

**Information and application forms are available on BSA's website at [www.bsa.qld.gov.au](http://www.bsa.qld.gov.au)**

**Privacy Notice**

BSA is collecting the information on this form to amend your owner builder permit. Collection of this information is authorised by the *Queensland Building Services Authority Act 1991*. Some information collected on this form will be included in the register of holders of owner-builder permits in accordance with Section 103 of the *Queensland Building Services Authority Act 1991*. Disclosure of this information to other parties by BSA in circumstances other than as above can occur with your consent or as authorised or required by law. For further information visit the BSA website at [www.bsa.qld.gov.au](http://www.bsa.qld.gov.au).