



INSURANCE SEARCH REQUEST FORM

Use this form to apply for a certificate as to the existence of Queensland Home Warranty Scheme insurance cover. Each search costs \$35.95. If all information is provided, a response should be received within seven working days.

Person requesting search:

Contact Address:

..... Postcode.....

Telephone Number: Fax Number:

Your Reference: BSA Customer Number:

Application is made to the Building Services Authority for a certificate stating whether or not an insurance agreement has been entered into for the house building/construction on land described below.

Unit Number: Street Number: Street Name:

Suburb / Town: Postcode.....

Lot Number:	Registered Plan Number:	BUP/GTP/SP Number	Previous Descriptions (eg. Sub, Resub, Allot, Section, Portion)

Builder (if known):

Date: Signature:

For an accurate and timely response, please provide:

- Current and previous property description
- Copy of registered plan
- For unit developments 3 storeys or under, a full copy of BUP / GTP / SP

BSA will accept payment of \$35.95 per search by credit card, cash, cheque or money order. Make cheques payable to Building Services Authority. **DO NOT SEND CASH THROUGH THE MAIL.** Where incorrect or incomplete information is supplied and a search is produced, any search requests on additional information may attract a further fee of \$35.95.

CREDIT CARD PAYMENTS

I would like to pay \$ with my VISA MASTERCARD BANKCARD

Name on Card		Cardholder's Telephone	
Card Number		Cardholder's Signature	
Card Expiry Date			

Please return this form to GPO Box 5099 Brisbane QLD 4001 **OR** your nearest BSA office

BRISBANE

299 Montague Road
West End QLD 4101

TOOWOOMBA

131A Herries Street
Toowoomba QLD 4350

MACKAY

42 East Gordon Street
Mackay QLD 4740

GOLD COAST

86 Robina Town Centre Drive
Robina QLD 4230

MARYBOROUGH

1/208 Lennox Street
Maryborough QLD 4650

TOWNSVILLE

287 Ross River Road
Aitkenvale QLD 4814

SUNSHINE COAST

6 Pikki Street
Maroochydore QLD 4558

ROCKHAMPTON

194 Alma Street
Rockhampton QLD 4700

CAIRNS

181 Aumuller Street
Westcourt QLD 4870

TELEPHONE STATEWIDE **1300 BSA BSA**

www.bsa.qld.gov.au