

3. ADDITIONAL REQUIREMENTS

You **MUST** answer all questions.

Tick each question

Have you ever been refused a BSA licence or had a BSA licence cancelled?		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are you an Australian citizen, permanent resident or do you have a current visa issued under the Migration Act 1958, entitling you to work in Australia? <i>If you are working under a Visa you MUST supply a copy of the visa and any relevant conditions that apply</i>	<i>I am a Citizen or Permanent Resident</i> <input type="checkbox"/>	<i>I have a current Visa & I have attached a copy</i> <input type="checkbox"/>	<i>I do not have a current Visa</i> <input type="checkbox"/>
Have you:			
Been served with a notice by BSA for carrying out tier 1 defective work under the Queensland Building Services Authority Act 1991? <i>The formal definition of tier 1 defective work is grossly defective work that falls below the standard reasonably expected of a licensed contractor for the type of building work.</i>		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Been issued with an infringement notice for an offence under the Queensland Building Services Authority Act 1991 or the Domestic Building Contracts Act 2000 for which payment is still outstanding?		<input type="checkbox"/> Yes	<input type="checkbox"/> No

If you have ticked yes to any of these questions you **MUST** provide copies of all relevant documentation

4. PROOF OF IDENTITY

You must satisfy **ONE** of the following criteria

tick one box only

I hold an existing individual BSA licence and my licence number is: OR	<input type="checkbox"/>
I have provided a certified copy of photo identification (eg Driver's licence or passport) OR	<input type="checkbox"/>
If you can't provide one of the above, contact your nearest BSA office for a 100 point identification form.	

5. DECLARATION

WARNING: Incorrect or misleading information may lead to a review and possible cancellation of the licence, prosecution and up to two years imprisonment under the *Queensland Building Services Authority Act 1991* and the imposition of a penalty under Section 193 of the *Queensland Criminal Code*.

Applicant's Declaration:	"I declare that the statements contained in this application are true and correct. I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the <i>Oaths Act 1867</i> ".		
Signature of Applicant:	Date:	/ /

Please ensure your application is not dated more than one (1) month prior to the date the application is submitted to BSA.

PRIVACY NOTICE

BSA is collecting the information on this form to determine whether you are entitled to a licence. This is authorised by the *Queensland Building Services Authority Act 1991*. This information can be disclosed by BSA to another party with your consent or as authorised or required by law. In addition, some information collected on this form will be included in the licensee register in accordance with the *Queensland Building Services Authority Act 1991*. Any person may search the register free of charge on the BSA website. For further information visit the BSA website at www.bsa.qld.gov.au.

INFORMATION ATTACHMENT

Guide to completing the form

BSA's fire occupational licence was introduced on 1 January 2009 to ensure Queensland has the highest standards of building fire safety and to provide an employee or subcontractor with a clear career path to becoming a contractor in the Queensland building industry.

If you already hold an existing BSA licence in the same class (either Contractor or Nominee Supervisor) you are NOT required to obtain a Fire Occupational licence. You are only required to obtain a Fire Occupational licence if you intend to carry out fire protection work for a licensed fire protection contractor either as an employee or a subcontractor. A fire occupational licence holder cannot contract with the public or subcontract to a builder to carry out building work or fire protection work and cannot be a nominee for a company.

What licence is required

One of the following licences must be held to personally carry out or supervise fire protection work:

- A fire protection occupational licence issued under the QBSA Act authorising the licensee to personally carry out the work;
- A contractor's licence issued under the QBSA Act authorising the licensee to personally carry out the work; or
- A licence, registration or authorisation under an Act, other than the QBSA Act, authorising the person to personally supervise or carry out the work (for example, an occupational licence issued under the Plumbing and Drainage Act 2002).

The following table shows what work can be undertaken by BSA's four grades of licence.

Grade	Supervise building work	Nominee for a company	Enter into contracts for building work
Contractor	✓	✓	✓
Nominee Supervisor	✓	✓	
Fire Occupational	✓		Only able to contract to another licensed contractor who is licensed in the same fire class.
Site Supervisor	✓		

When you apply for a Fire Occupational licence you must nominate which licence classes you are applying for. i.e. Fire Hydrants and Hose Reels; Fire Detection, Alarm and Warning Systems; etc.

Note: Fire protection apprentices, trainees and students are not required to hold this licence.

How to obtain a fire occupational licence

To apply for a fire occupational licence you must provide the following:

- A completed copy of **this application form**
- Payment of the application fee
- Proof of identity
- Meet the relevant technical requirement (refer to BSA's website)

How can I change my fire occupational licence to a nominee supervisor or contractor licence?

To apply for a nominee supervisor or contractor licence you must provide the following:

- A completed Individual Application form – **NOT THIS FORM**
- Payment of the application fee
- A copy of the relevant qualifications for the class.
- Experience and references

For more information on Fire Occupational Licensing log onto BSA's website: www.bsa.qld.gov.au