

Queensland Building Services Authority Act 1991
Approved Form 4 – Version 5
Attachment 7 – Financial Requirements for Licensing

REQUEST TO CHANGE RENEWAL DATE

Licence Number:

Licensee Name:

Licensee Address:

Current Renewal Date: / /

Proposed Renewal Date: / /

Reason for Request to Change Renewal Date:

.....
.....
.....
.....

.....
(Signature of Licensee)

.....
(Name of Person Signing)

.....
(Date)

Fee Received with Request: \$.....

PRIVACY NOTICE

BSA is collecting the information on this form to ascertain whether you satisfy the financial requirements of the Queensland Building Services Board for a contractor's licence under the *Queensland Building Services Authority Act 1991*. The information you have provided may be disclosed by BSA to another party with your consent or as authorised or required by law. In addition, BSA may provide all or some of this information to a financial specialist engaged by BSA to provide expert advice as to financial matters relevant to your ability to satisfy the financial requirements for a licence. For further information visit the BSA website at www.bsa.qld.gov.au.

Notes:

1. An application by a Licensee to change the renewal date may be made on this form;
2. Where a licence is to be renewed for a period of more than 12 months, the additional renewal licence fees will be required to be paid prior to approving the request to change the renewal date.
3. Where the Licensee falls within Categories 4-8, the additional renewal fees that must be paid with this form will be equal to the yearly renewal fee applicable for Categories 4 to 8 multiplied by the number of months from the date of the current renewal to the date of the requested renewal, divided by 12.